

Baraboo-Wisconsin Dells Airport Commission

April 30, 2018

Present: Michael Palm (Baraboo), Jeff Morris (Village of Lake Delton)

Absent: none

Also Present: Ed Geick, Emily Truman, Baraboo City Attorney

Citizens Present: Bill Murphy, Ben Bromley

The owner representatives met at the City of Baraboo City Hall, 101 South Blvd, Baraboo.

Approve Agenda

Moved by Morris, seconded by Palm and carried to approve the agenda.

Previous Minutes

Approval of the meeting minutes of April 23, 2018. The minutes were not yet available. Moved by Morris and seconded by Palm to postpone action on this item until the next meeting; the motion was approved.

Action Items

2. APPEARANCES/PRESENTATIONS - None

3. PUBLIC COMMENT - None

4. ACTION ITEMS

- a. Select Commission Chairperson and Secretary
A motion was made by Palm and seconded by Morris to have Palm serve as chair and Morris as Secretary. The motion was approved.
- b. Select and Appoint Airport Manager
Bill Murphy suggested combining the FBO and the Airport Manager's positions. There was a discussion of the proposal and the consensus of the Commissioners was to keep the positions separate now. A motion was made by Morris and seconded by Palm to appoint Ed Geick as Airport Manager. The motion was approved.
- c. Review and Discussion of FBO subsidization during construction on Runway.
Additional financial information was provided by Mr. Murphy to the Commission regarding his request for financial assistance during the reconstruction of the runway. The Commissioners discussed the information with Mr. Murphy. The total cost requested by Murphy was \$36,000 or \$18,000 to each community. A motion was made by Morris and seconded by Palm to recommend to the partnering communities a payment of \$18,000 each to subsidize the FBO during the runway construction.
- d. Discussion and action on Application Fee for Airport Hanger Application
Attorney Truman brought up for discussion the fees for new leases and for lease transfers. Truman recommended a change from \$50 to \$100 for all future lease transfers. The Commissioners also discussed having a fee for new leases. A motion was made by Palm to require a \$100 fee for transfers and a fee of \$250 for all new leases. The motion was seconded by Morris and unanimously approved.

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e. First Amendment to the Operation Agreement between the City of Baraboo and the Village of Lake Delton.

This amendment to the Operation Agreement establishes the effective date of the agreement and the Commission's operation of the Airport. This purpose is to provide a specific date for accounting and budgeting purposes. A motion to approve the amendment was made by Morris and seconded by Palm. The motion was unanimously approved. This amend will be transmitted to each member government for approval as well.

5. Next Meeting Date

The Commissioners asked that future meetings should avoid Tuesdays. The next meeting of the commission will be in approximately one month, May 21st.

ADJOURNMENT

A motion was made by Palm and seconded by Morris to adjourn at 10:35 AM.